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NSA MID SOUTH
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EMAIL MEMORANDUM TRANSMITTING BASE REALIGNMENT AND CLOSE OUT TEAM
MEETING AGENDA DATED 3 TO 5 FEBRUARY 2009 MILLINGTON SUPPACT TN
2/3/2009
ENSAFE

February 3-5, 2009

E-MAIL MEMORANDUM (3 pages)

From:

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To:

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NSA MID-SOUTH BASE CLEANUP TEAM (BCT) MEETING

Encl: (1) BCT Agenda for 3-5 February 2009 Meeting

1. Enclosure (1) provides an agenda for the upcoming BCT meeting. The meeting will be held in the Public Works conference room, Bldg. 455, and will start **Tuesday, February 3 at 1:00 p.m.** and conclude at **11:00 AM on Thursday, February 6.**
2. To obtain access badges and vehicle passes, contact Barbara Kaldenburg for the required forms and details (Phone (901) 874-5461; email barbara.kaldenburg@navy.mil). The access badges and vehicle passes may be obtained at the Pass and Decal Office located at the north (Navy Road) entrance to NSA Mid-South. You will be required to bring a copy of your employer's I-9 form for yourself, vehicle registration, driver's license, and proof of insurance. I can also meet you at the gate if you'd rather forgo the badging process (cell no. 901 896-8457).
3. As a reminder, the assignments listed below apply to this BCT meeting:

Recorder/Scribe: Paul Gentry

Timekeeper: Corey Coleman

4. Please call if you have comments and/or questions at (901) 372-7962, or e-mail bbrantley@ensafe.com.

NSA MID-SOUTH BASE CLEANUP TEAM AGENDA

Date: February 3-5, 2009

Meeting Leader: Ben Brantley
Scribe: Paul Gentry
Time Keeper: Corey Coleman

TIME	LOCALE	TOPIC	OBJECTIVE	ATTENDEES
February 3, 2009 (1300 – 1500)				
1300 – 1330 30 min	PW Conf. Room Bldg. 455	Check-in (Team)	Introduce new team members; review BCT ground rules; discuss agenda items and add parking lot items	BCT/Project Team
1330-1415 45 min	PW Conf. Room Bldg. 455	Active Project Summary, Schedule, and Report Deliverables (B. Brantley/P. Gentry)	Review schedule and status of active IR and BRAC sites, deliverables, pending deliverables and outstanding approvals.	BCT/Project Team
1415 – 1430 15 min	PW Conf. Room Bldg. 455	Southside levee maintenance (Randy Wilson)	Levee repairs/maintenance and adjacency issues with SWMU 2	BCT/Project Team
1430 – 1500 30 min	PW Conf. Room Bldg. 455	Statement of Basis (Roger Donovan)	Discuss status of TDEC's rewrite of Statement of Basis's (including SWMU 15	BCT/Project Team
Break (15 minutes)				
1515 – 1545 30 min	PW Conf. Room Bldg. 455	Well Abandon. Tech Memo and Pend. AOC A Optimization WP. (B. Brantley)	Review and check status of TDEC and EPA Review	BCT/Project Team
1545 – 1615 30 min	PW Conf. Room Bldg. 455	Action Items from February BCT meeting (B. Brantley)	Review status of action items	BCT/Project Team
Adjourn for the Day				
1830-2000 1.5 hr – 2hrs	TBD	Entertainment	Dinner/Partnering	Available Team Members
February 4, 2009 (0830 – 1600)				
0830 - 0945	PW Conf. Room Bldg. 455	Outstanding BRAC/ER,N issues (Parking Lot)/Schedule next BCT Meeting	Discuss added agenda items and decide on next meeting date	BCT/Project Team
Break (15 minutes)				
1000 - 1130 1 hr 30 min	PW Conf. Room Bldg. 455	MRP Program (Howard Hickey and Kathy Stewart)	Overview of proposed investigative approach for MRP sites	BCT/Project Team
1130 – 1300 1 hr 30 min	TBD	Lunch	Lunch	BCT/Project Team
1315 – 1430 1 hr 15 min	PW Conf. Room Bldg. 455	MRP Program - cont (Howard Hickey and Kathy Stewart)	Questions, answers, and discussion regarding MRP sites	BCT/Project Team
Break (15 minutes)				
1445 – 1600 1 hr 15 min	PW Conf. Room Bldg. 455	MRP Program - cont (Howard Hickey and Kathy Stewart)	Questions, answers, and discussion regarding MRP sites	BCT/Project Team
Adjourn for the Day				

TIME	LOCALE	TOPIC	OBJECTIVE	ATTENDEES
February 5, 2009 (0830 – 1000)				
0830 - 1000	PW Conf. Room Bldg. 455	MRP Program – Outstanding issues	Finalize MRP discussions	Available Team Members
Meeting Adjourned				